*The CRC delivers a range of services to children and adults with disabilities both nationally and locally through our centres in Dublin, Limerick and Waterford and our Outreach Services. The mission of the CRC is that by working together we make a positive difference to the lives of people with disabilities, their families and carers. Our vision is that people with disabilities achieve their potential and live full lives as equal and valued citizens.*



**Local Centre Manager Hartstown, Rehabilitative Training Centre Ongar and Rehabilitative Training Centre Clontarf**

**Permanent position-full time 35 hours per week (Monday to Sunday roster 8am -8pm). Flexibility to work some evenings and weekends is essential. Post will be based in Hartstown, Ongar, Clontarf and CRC Community Hubs.**

Exciting opportunity to be part of the CRC Adult Services team dedicated to enhancing the lives of adults with disabilities in Ireland [www.crc.ie](http://www.crc.ie)

**Role:**

* Centre Manager delivering high quality services and overall responsibility for the management of New Directions and the National Framework for Person Centred Planning in Services for Persons with a Disability
* Overall responsibility for managing, evaluating and implementing QQI training programmes
* Supporting the development and implementation of the CRC Strategic Plan.
* Aligning departmental goals, processes and resource allocation with the CRC Strategic Plan

**Benefits:**

* Supported by an energetic, passionate and committed team
* Fantastic training and education opportunities available to all staff
* Generous annual leave

# The successful candidate must have the following essential requirements:

* A relevant 3rd level degree (NFQ Level 8) or post graduate qualification relevant to role such as social studies/education/management
* A minimum of 2 years management experience to include managing teams or departments in a healthcare setting or a training education environment
* A minimum of 2 years experience managing and implementing QQI accreditation systems
* Working knowledge of New Directions, Interim Standards, Person Centred Planning and an understanding of organisational change
* Experience delivering a rights-based approach to service provision with a focus on integration and participation in the community
* Excellent IT skills
* Experience safeguarding vulnerable adults

**Desirable** requirements

* Supporting adult with significant feeding and swallowing difficulties including specific supports such as suctioning
* A qualification in management, leadership or business

It must be clearly demonstrated in your CV and supporting statement how you meet the required skills, competencies, and knowledge for the post. Department of Health salary scales apply, Clerical Officer Grade VI (€52,599 - €64,212).

*Informal enquiries to Catherine Stuart, Head of Adult* *Services (003531 8542251) [cstuart@crc.ie](mailto:cstuart@crc.ie )*

Please forward a letter of application with CV to; Human Resources Department, Central Remedial Clinic, Vernon Avenue, Clontarf, Dublin 3 Telephone (01) 8542200 or email [recruit@crc.ie](mailto:recruit@crc.ie).

Please quote Job Reference: CRC71/23. Applications must be received on or before **29th September 2023**

**Interviews will be scheduled week commencing 9th October 2023.**

*Data Protection: Please refer to* [crc\_job\_applicant\_privacy\_notice.pdf](https://www.crc.ie/assets/files/pdf/crc_job_applicant_privacy_notice.pdf) *to learn more about how we handle your personal data and the rights that you have during the recruitment cycle.*