Central Remedial Clinic­

**DR. CIARAN BARRY RESEARCH scholarship**

**APPLICATION FORM**

**General Information**

|  |  |
| --- | --- |
| Surname: |  |
| First name: |  |
| Address: |  |
| Telephone Number: |  |
| Email: |  |
| Date of Birth: |  |
| Nationality: |  |
| Nature of Disability (This is necessary as the scholarship is reserved for a student with a disability): |  |

**Education/Academic Record**

Third Level Education (If your course is not yet finished, please give expected date)

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| --- | --- |
| Name of College/University: |  |
| Dates Attended: |  |
| Qualification (Degree or Diploma, and Class): |  |

|  |  |
| --- | --- |
| Name of College/University: |  |
| Dates Attended: |  |
| Qualification (Degree or Diploma, and Class): |  |

**Research Record**

If relevant please give details of work carried out, including outcomes and publications.

(Use additional lines or separate attachment as required):

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**Scholarship Proposal**

Details of the research degree or course in which you have enrolled.

(Confirmation of enrolment is required)

|  |  |
| --- | --- |
| Name of College/University: |  |
| Qualification: |  |

State the area/discipline and title of your proposed research. Please give additional and more extensive details on a separate sheet, to include topic for research, proposed methodology, timescale, expected outcomes and funding requirements:

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**Academic Supervisor**

This should be a member of the college/university faculty in which you have enrolled.

(Letter of support is required)

|  |  |
| --- | --- |
| Name: |  |
| Address: |  |
| Telephone Number: |  |
| Email: |  |
| Signature: |  |

Do you currently hold any scholarship, salaried post or maintenance grant? Y/N

If so, please give details, including conditions and dates of expiry:

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| --- |
|  |

**Project Budget and Use of Scholarship**

Please give a **detailed breakdown** of **costings** and **justification for funding requested up to the value of €10,000**. List each **Cost Item** individually

|  |  |  |
| --- | --- | --- |
| **Cost Item** | **Amount**  **(per year if applicable)** | **Justification** |
|  |  |  |
|  |  |  |
|  |  |  |
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|  |  |  |
| **Total Cost** |  |  |

**Checklist**

Please check that you have included the following items with your application form:

|  |  |
| --- | --- |
| Up-to-date Curriculum Vitae: |  |
| Additional details of your proposed research as per above: |  |
| Confirmation from a recognised university or third level college that  you have enrolled in a postgraduate research course: |  |
| Letter of support from your academic supervisor: |  |
| Please tick the box to demonstrate that you have read and understand the Privacy Notice that supports this scholarship application form, and which outlines the purpose of processing your personal data during the application process: |  |

Completed copies of this application form to be emailed to: [ciaranbarryscholarship@crc.ie](mailto:ciaranbarryscholarship@crc.ie)

Central Remedial Clinic­

**PRIVACY NOTICE**

As part of your application process for the Dr Ciaran Barry Research Scholarship, the Central Remedial Clinic (CRC) collects and processes personal data relating to you. Your privacy is important to us. The CRC is committed to being transparent about how it collects and uses your personal data and to meeting its data protection obligations. The aim of this Privacy Notice is to explain how the CRC collects and uses your personal data and to outline your rights as a data subject.

**Who we are:**

The CRC is a representative organisation and service provider for people with disabilities. We are a registered charity under number 4998 and a Section 38 Agency under the Health Act 2004. We operate a number of centres in Ireland; in Waterford, Limerick and in areas around Dublin as well as outreach clinics throughout the country.

**What personal data we will collect:**

We collect the following types of personal data from you:

* your name, address and contact details, including email address and telephone number;
* details of your qualifications, skills, and experience;
* nature of your disability and your nationality.

\*We ask that you do not disclose sensitive personal data (e.g. gender, height, weight, medical information, religion, philosophical or political beliefs, financial data) in your application\*

CRC may collect this information in a variety of ways. For example, data might be contained in application forms, cover letters and CVs, obtained from your passport or other identity documents, or collected through interviews or other forms of assessment.

**When you apply for the Dr Ciaran Barry Research Scholarship, we may obtain the following categories of personal data from others:**

* Confirmation from a recognised university or third level college that you have enrolled in a postgraduate course;
* Details of the college/university and faculty to which you have been accepted;
* Letter of support from your professor or academic supervisor.

**Why we collect this information:**

We need to process data to take steps at your request prior to assessing your eligibility for the Dr Ciaran Barry Research Scholarship.

CRC has a legitimate interest in processing personal data during the scholarship application process and for keeping records of the process. Processing data from applicants allows us to manage the process, assess and confirm a candidate's suitability and decide to whom to offer the scholarship. We may also need to process data from applicants to respond to and defend against legal claims.

**The legal basis for collecting your data is:**

* Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract.

**Where your data will be stored:**

Your data may be stored within electronic or paper records, or a combination of both. All our records have restricted access controls, so that only those individuals who have a need to know the information can get access. Data will be stored in a range of different places, including on your application record and on other IT systems (including email).

**Will your personal data be shared with third parties?**

No, but your information will be shared internally for the purposes of the scholarship. This includes members of CRC’s Research Department and interview board involved in the application process. The scholarship recipient’s bank details will need to be shared with CRC’s Finance Department.

**Will your personal data be transferred outside the EU or EEA?**

No.

**Will there be any automated decision making using your data?**

No.

**How long your data will be held for:**

If your application is unsuccessful, your personal data will be retained for 1 year and then irreversibly destroyed.

If your application is successful, we will retain your information for as long as necessary and to comply with our legal and regulatory obligations as per CRC personal data retention schedule. After this period, your personal data will be irreversibly destroyed.

**Your rights under GDPR:**

* You have the right to know what data we hold about you and how it is used;
* The right to request access to your data;
* The right to require us to rectify any inaccurate personal data about you without undue delay;
* The right to have us erase any personal data we hold about you in circumstances such as where it is no longer necessary for us to hold the personal data or, in some circumstances, if you have withdrawn your consent to the processing;
* The right to object to us processing personal data about you such as processing for profiling or direct marketing;
* The right to ask us to provide your personal data to you in a portable format or, where technically feasible, for us to port that personal data to another provider provided it does not result in a disclosure of personal data relating to other people;
* The right to request a restriction of the processing of your personal data;
* Where our processing of your personal data is based on your consent to that processing, you have the right to withdraw that consent at any time but any processing that we have carried out before you withdrew your consent remains lawful.

To make a request to access records the CRC may hold on you, please email [sars@crc.ie](mailto:sars@crc.ie).

In the event you wish to enquire about your rights or complain about how we have handled your personal data, please contact CRC’s Data Protection Officer (DPO) [dpo@crc.ie](mailto:dpo@crc.ie) who will investigate your complaint and work with you to resolve the matter. Address: Data Protection Officer, Central Remedial Clinic, Penny Ansley Building, Vernon Avenue, Clontarf, Dublin 3, D03 R973.

You also have the right to lodge a complaint with the Data Protection Commission (DPC) via their website at [www.dataprotection.ie](http://www.dataprotection.ie).