

The CRC delivers a range of services to children and adults with disabilities both nationally and locally through our centres in Dublin, Limerick and Waterford and our Outreach Services. The mission of the CRC is that by working together we make a positive difference to the lives of people with disabilities, their families and carers. Our vision is that people with disabilities achieve their potential and live full lives as equal and valued citizens.



Staff Grade Occupational Therapist-Adult Clinical Services

Fixed Term Contract, Part-Time 0.5 WTE

Post based in Clontarf with travel to other centres as required

This is an exciting opportunity to participate in a multi-disciplinary project, focused on development and implementation of services for adults with multiple and complex disabilities, that will provide an opportunity to shape future planning of adult clinical service provision.

The successful candidate will have the following **essential** requirements:

- Current CORU registration as an Occupational Therapist
- 6 months proven post qualification clinical experience
- Experience working with adults in neurology and/or physical disability – post graduate and/or undergraduate level
- Proven experience of working as part of a team.
- Excellent report writing skills
- Excellent communication, initiative and time management skills
- Flexibility and teamwork skills which are key to this role

Desirable requirements:

- Experience in data collation of outcome measures and/or audit tools.

Informal enquiries to Muireann McCleary, Adult Clinical Services Manager please email mmccleary@crc.ie Department of Health Salary Scale, Occupational Therapist Full Time WTE (Salary range €37,522-54,569 €per annum). Applicants must submit a CV and cover letter to demonstrate how they meet the required skills, competencies, and knowledge for the post.

Please forward a letter of application quoting reference number **CRC110/22** with full CV to Human Resources Department by email to recruit@crc.ie or through Iris Jobs. Applications must be received on or before 5 pm, Friday, 30th September 2022. Interviews are scheduled to take place week commencing 10th October 2022.



JOB DESCRIPTION

Job Title and Grade	Staff Grade Occupational Therapist Adult Clinical Services
Location of Post	CRC Adult Clinical Services Team, Clontarf. Travel to other centres may be required as part of the post.
Details of Service	This is a fixed team part time post funded through the Strengthening Disabilities Services Fund as part of a 1 year pilot project to support adults with neuro-disability who are not currently having their needs met.
Reporting Relationship:	The post holder will report to the Adult Clinical Services Manager with a clinical reporting relationship to the CRC Occupational Therapy Manager.
Key Working Relationships:	The post holder will: <ul style="list-style-type: none"> • Work as part of the Adult Clinical Services team. • Line management from the Adult Clinical Services Manager • Occupational Therapy Clinical support and supervision directed by the Occupational Therapy Manager with an appointed Professional Clinical Supervisor. • Liaise with and build good working relationships with therapists from other specialist service teams involved in adult services and Primary Care teams (PCTs) as appropriate
Person specification	<ul style="list-style-type: none"> • Effective communication (oral and written) and interpersonal skills • Effective caseload management skills • Good time management skills • Ability to plan and provide appropriate care and/or advice • Ability to work independently with good problem-solving skills • Ability to provide high quality written reports in a timely manner and do follow up admin • Be ICT competent having experience in the use of MS Word, Excel and PowerPoint along with other desktop software • Understand and be able to implement risk assessment for equipment provision, as well as non-provision of service • Able for and committed to working in partnership with other agencies • Ability to develop and deliver training to adults and relevant multidisciplinary team members

	<ul style="list-style-type: none"> • Ability to support, supervise and mentor staff in relevant skill and knowledge.
Professional Duties & Responsibilities	<p>Clinical</p> <p>The Occupational Therapist will be expected to manage a caseload over 18 year old clients, working in a person centred way, with other multidisciplinary team members, to assist and support the individual adults to achieve identified goals. Caseload management will be based on evidence based practice and in line with NICE guidelines and National policies e.g. Slainte Care</p> <ul style="list-style-type: none"> • To provide assessment, diagnosis ,intervention and management of a caseload of clients with disabilities appropriate to the professional standards of a basic grade clinician. • In the context of the MDT be responsible for delivery of individual, group and universal interventions and training as required and appropriate. • Assess the occupational performance needs of the client within the context of their family, home, work, education and community life. • Demonstrate sound clinical reasoning and knowledge when completing interventions with clients with neuro-disabilities; inclusive of upper limb assessment and intervention, FEDS – feeding, eating, drinking and swallowing difficulties, and postural management needs for supporting equipment to facilitate ADL independence. • Apply group facilitation skills when working with a variety of clients. • Effectively prioritise daily workload demands both with local cases and workload and within the wider demands of the role. • Ensure all therapy practice adheres to current standards, protocols and professional competencies • Maintain professional requirements in accordance with CORU registration. <p>Service Development</p> <ul style="list-style-type: none"> • Identify and develop quality improvement initiatives within assigned areas of service • Participate in planning and development of Occupational Therapy practice within the CRC Adult Clinical Service in line with evidenced based practice. • Participate in continuing professional development, in-service training, presentations, attending courses relevant to practice, sharing of knowledge base and skills as agreed by the Manager of Adult Clinical Services Team.

	<ul style="list-style-type: none"> • Maintain own professional development and competency. <p>Education, Research and Supervision</p> <ul style="list-style-type: none"> • Provide education and support to therapy colleagues, wider multidisciplinary team, both internally and external to the organisation, as designated by Manager of Adult Clinical Service Team. • Initiate and/or participate in research and keep up to date with current best practices and developments in Physiotherapy. • Participate in development of service quality assurance systems. • Actively engage in and support the supervision of peers, therapy assistants, and with students on clinical placement and/or volunteers. • Engage in support and supervision. <p>Teamwork</p> <ul style="list-style-type: none"> • Demonstrate professional communication skills both verbal and written. • Demonstrate a commitment and ability to work as part of a team • Promote and maintain open communication with Manager, wider OT department and with other staff. • Consult and liaise with clients, families, carers, community services in accordance with professional standards and in client and family centred practice focused manner. • Participation (presentation and /or attend) in conferences/study days/in-service training as required. • Keep professionally up to date by means of adequate post registration education. <p>Administrative Duties:</p> <ul style="list-style-type: none"> • Document all assessments, treatment plans, progress notes, reports and discharge summaries in accordance with service and professional standards in a confidential manner • Input a daily record of clinical activity on the Clinical Manager system. Maintain accurate and up to date clinical records as required and as per service guidelines. • Complete all records as required relating specifically to the Strengthening Disabilities Services Fund. • Participate in service audit as required.
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	<ul style="list-style-type: none"> • Responsible for organisation, maintenance and ordering of equipment and materials used in treatment and assessment. • Liaise with Manager of Adult Clinical Services Team to ensure effective and efficient organisation of the multidisciplinary team. • Identify opportunities to improve occupational therapy services in order to provide the best possible client care within available resources. <p>Providing a Quality Service</p> <ul style="list-style-type: none"> • Ensure that professional standards are met and that a quality and equitable service is provided at all times. • Developing and initiating new intervention guidelines in collaboration with the team and other stakeholders as required. • Promote quality by reviewing and evaluating the service regularly, identifying changing needs and opportunities to improve services, in collaboration with line manager and relevant others. • Promote good team working and a culture that values diversity within the Service and relevant teams. • Participate in the management of stock and equipment. • Engage in IT developments within the organisation and the Irish Health Service. • Implementing and staying up to date with policies and procedures within service area and organisation. • Promoting and maintaining health and safety in the workplace. <p><u>Health & Safety:</u></p> <ul style="list-style-type: none"> • Promote a safe working environment in accordance with Health and Safety legislation. • Be aware of and implement agreed policies, procedures and safe professional practice by adhering to relevant legislation, regulations and standards. • Actively participate in risk management issues, identify risks and take responsibility for appropriate action. • Report any adverse incidents in accordance with organisational guidelines. • Comply with service policies and procedures, relevant legislation and Medical Device Directives with regard to assessment, recommendation and/or manufacturing of all assistive devices, splints, cast. • <p><u>Other:</u></p> <ul style="list-style-type: none"> • To undertake any other duties appropriate to the role of the Occupational Therapist as may be required from time to time.
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	<p>The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office. It will be reviewed and assessed on an ongoing basis.</p>
<p>Terms and Conditions</p>	<p>Pay Scale: Department of Health Salary Scale</p> <p>Hours of Work: part-time hours/ week</p> <p>Contract Status: Fixed term contract, part-time</p>
<p>Skills and Competencies</p>	<p>The candidate must demonstrate:</p> <ul style="list-style-type: none"> • Communication and Interpersonal Skills • Demonstrate sufficient command of the English language to effectively carry out the duties and responsibilities of the role • Display awareness and appreciation of the service user and the ability to empathise with and treat service users / others with dignity and respect • Teamwork • Demonstrate effective team skills • Demonstrate flexibility and openness to change • Display effective communication and interpersonal skills including the ability to collaborate with families, carers, schools etc. • Professional Knowledge • Demonstrate sufficient clinical knowledge and knowledge of evidence based practice to carry out duties and responsibilities of the role • Demonstrate an ability to apply knowledge to evidence based practice • Demonstrate a commitment to assuring high standards and strive for a user centred service • Planning • Demonstrate the ability to plan and deliver care in an effective and resourceful manner and the ability to manage self in a busy working environment

	<ul style="list-style-type: none">• Decision Making and Judgement• Display the ability to evaluate information and make effective decisions especially with regard to service user care• Ability to Reflect & Learn• Demonstrate ability to utilise supervision effectively• Technical Expertise• Demonstrate a willingness to develop IT skills relevant to the role• Have a full clean drivers licence and access to own car.
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